

***Be part of the team that made WorkSafeBC one of the top 40 employers in B.C.*** With offices located throughout the province, our goal is to help workers and workplaces stay safe and secure from injury, illness, and disease, and provide return-to-work rehabilitation and compensation to injured workers.

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## **JOB POSTING CONTACT INFORMATION**

**Employer:** WorkSafeBC

**Department:** Field Investigations, Regulatory  
Worker and Employer Services Division

**Internship Location:** Richmond, BC

**Internship Timeline:** TBD (minimum 16 weeks)

**Job Title:** Internship – TBD - WORKSAFEBC

**Description:** The Field Investigations Department of WorkSafeBC is looking for a highly motivated, dynamic candidate to join our Field Investigations team for an Internship term.

In this role, you'll contribute to the effectiveness of WorkSafeBC by participating as a team member with an experienced team responsible for fraud investigations.

You are a strong team player and an effective communicator, with sound problem solving and critical thinking skills.

Consider joining us for this intern assignment – Whether you want to try a new role, get your foot in the door, move on after your assignment, or explore avenues to stay – we would like to hear from you.

**Please Note:** this position allows the incumbent to work closely with, and/or be mentored by field investigators, the internet investigator and the research coordinator.

**Responsibilities:** As a qualified candidate, you will:

- Assist the Internet Investigator with open source investigations

- Assist Field Investigations Officers on a variety of subjects such as fraud, misrepresentation, compliance issues, fatal and/or serious workplace accidents
  - Prepare comprehensive confidential reports for internal use
  - Participate in special projects such as: developing an internal department website, creating resource manuals and practice directives
  - Perform other related duties as assigned
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- Enrolled in Bachelor of Technology (Btech): BCIT Forensic Sciences; Crime Intelligence and Analysis option with a minimum of 40 credits in the program
  - Must have completed the following courses: FSCT 8520 Internet for Investigations and FSCT 8436 Introduction to Crime Intelligence and Analysis
  - Microsoft Office including:
    - MS Excel, Access, Outlook, etc.

#### **Qualifications:**

**Salary: \$18.22 per hour**

#### **To Apply:**

- Submit cover letter and resume
- A 3 to 4 page writing sample on why you are interested in this position, what will be your contribution to WorkSafeBC and why should we hire you.
- Submission deadline TBD